



# AGENDA

Executive Committee  
August 27, 2020  
Virtual Meeting

Phone #:  
(253) 215-8782

Meeting ID:  
983 1962 3462

Passcode:  
9025847

Zoom – [Click here to join](#)

Password: **Abc123@**

<b>9:00 am</b>	<b>CALL TO ORDER</b> – President Shonda Shipman	Sign-in sheet
	1. Roll Call of Members and Introduction of Guests	
	2. Changes in Agenda/Motion to Accept Agenda	
	<b>CONSENT AGENDA</b>	Page #
	1. Minutes – July 23, 2020	002
	2. July 2020 Vouchers and Electronic Payments totaling \$2,138,193.60	007
	<b>DISCUSSION ITEMS</b>	
	1. 2020 Executive Committee Work Plan	013
	2. 2021 Operations Budget – Branson/Christianson	017
	3. Draft Bylaws – Brannin/Christianson/Hughes	025
	4. Governance Policies	
	a. Payment by Members – Brannin/Christianson	049
	b. Issuance of Warrants and Checks – Brannin/Branson	051
	5. Draft WSTIP Property Coverage Document – Beardsley/Christianson	052
	6. Draft 2021 WSTIP General Liability Coverage Document – Beardsley/Adams	069
	7. Driver Record Monitoring Fee Schedule for 2021 to 2025 – Branson	083
	<b>ACTION ITEMS</b>	
	1.	
	<b>EXECUTIVE SESSION</b>	
	Pursuant to RCW 42.30.110 (1) (i) to discuss with legal counsel representing the agency litigation in which a member acting in an official capacity is a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. The Executive Session is expected to conclude after 20 minutes, unless extended by the Presiding Officer.	
	<b>STAFF REPORT</b>	
	1. Executive Staff Report – Christianson, Adams, Branson and Powell	084
	<b>SUBCOMMITTEE REPORTS</b>	
	1. Governance Policy Committee – Brannin (Verbal report)	
	2. Board Development Committee – George (Verbal report)	
	3. Risks & Opportunities Committee – Brannin (No report)	
	4. Coverage Review Committee – Beardsley (No report)	
<b>12:00 pm</b>	<b>RECAP and ADJOURN</b> – President Shonda Shipman	
	<b>Upcoming Committee Meetings</b>	
	Board Development Committee Meeting – 08/27 via Zoom (after EC)	
	Governance Policy Committee Meeting – TBD	
	Risks and Opportunities Committee Meeting – 09/10 @ WSTIP	
	Coverage Review Committee Meeting – 10/26 @ WSTIP	
	Audit Committee – 10/22 before EC MTG @ WSTIP	